



**Hanover Township Board of Trustees
July 11, 2018 Meeting Minutes**

Call to Order: Board President Douglas L. Johnson called the meeting to order at 6:00 PM and then led the pledge of allegiance and gave the opening invocation.

Roll Call: Fiscal Officer Greg Sullivan took a roll call with Messer's Johnson, Miller and Buddo present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Project Coordinator Julie Prickett and BCSO Deputy Tanner. Excused absent: Fire Chief Phil Clark.

For the record, it is noted that a Tax Budget Hearing was held at 5:45PM with information presented by the Fiscal Officer.

Approval of Meeting Minutes: Motion made by Mr. Buddo, seconded by Mr. Miller, to approve the June 13, 2018 Regular Meeting minutes, approve warrants for release/distribution and approval of reports. Upon roll call, all three Trustees voted yes to approve all.

Guest Presentation: There were no guest presentations scheduled for the meeting.

Citizen Participation: Mr. Fred Jeffers, 2426 Sir Douglas Drive, addressed the Board regarding his concern about a statue located in Section Eight of the Millville Cemetery. Mr. Jeffers cited numerous sections of Hanover Township's Cemetery Rules and Regulations which he believed the statue violated as outlined in a summary note presented to the Board. Mr. Jeffers requested that the Board review the Rules and Regulations and respond to him regarding the alleged violations. Mr. Johnson stated that the Board would review the matter and make a determination.

Administration Reports

Law Enforcement: Deputy Tanner gave the following report for the month of June 2018:

Butler County Sheriff's Office
District #6

Hanover Township Contract Cars
Monthly Report for June 2018**

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls: 164		915
• Felony Reports: 03		12
• Misdemeanor Reports: 16		58
• Non-Injury Crash: 02		29
• Injury Crash: 02		13
Total Reports: 23.....		112
• Assists/Back Up: 19		125
• Felony Arrests: 00		05
• Misdemeanor Arrests: 03		20
• OMVI Arrests: 00		00
Total Arrests: 03		21
• Traffic Stops: 12		75
• Moving Citations: 13		73
• Warning Citations: 02		15
• Civil Papers Served: 0		00
• Business Alarms: 03		15
• Residential Alarms: 08		36
• Special Details: 22		91
• COPS Times: 5,200 (<i>Min.</i>)		26,400 Min
• Vacation Checks: 09		115

Reporting: ** Stats are for Deputy Mayer and Deputy Tanner. Prepared by BEH.

Note: Deputy Tanner was on vacation for 10 days during this reporting period.

Fire/EMS: As Chief Clark was excused absent, Mr. Henry presented the following report for the month of June 2018:

Hanover Township Fire Department
Monthly Report for June 2018- Phil Clark Fire Chief
(Presented in July 2018)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	31	235
• Motor Vehicle Accidents:	06	33
• Fire Runs:	10	63
• Fire Inspections:	01	03
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	48 Runs/Operations (Fire/EMS Runs)	

Total Year 2018: 354 Runs/Operations

.....(June 2017: 60 Runs/Operations).....		
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	5 year average: 737
Total for 2013 2006	750	12 Year Average: 701 since
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007:	717	
Total for 2006:	505	

Road/Cemetery: Road Superintendent Scot Gardner presented the following report for the month of June 2018:

**SUPERINTENDENT'S REPORTS
(July 11, 2018)**

Millville Cemetery Operations Report June 1 through June 30, 2018

5 Graves sold to Township residents (@ \$610)-----	\$ 3,050.00
0 Graves sold to nonresidents -----	\$ 0.00
0 Old resident graves-----	\$ 0.00
6 Full Interments-----	\$5,400.00
0 Baby interments-----	\$ 0.00
1 Cremations-----	\$ 400.00
Foundation and Marker installation fees-----	\$ 2,008.80
0 Grave Transfer-----	\$ 0.00
1 Donation-----	\$ 110.00
Total: -----	\$ 10,968.80

Other Cemetery activities:

1. Fixed graves and sink holes
2. Cleaned the office and garage
3. Worked on equipment
4. Cut grass five times and weed-eat five times
5. Trimmed tress
6. Painted fence in front of Cemetery

**Road, Streets and Park
(Scot Gardner)**

1. Performed daily Park maintenance.
2. Ran errands and prepared Park for Kids Fest.
3. Did not get the first round of roadside mowing completed due to multiple tractor failures.
4. Trimmed around road signs and guard rails.
5. Performed monthly truck, park, and storm water inspections.

Administrator's Report (Financials and Personnel Issues)

Mr. Henry presented the following report to the Board:

Administrator June Summary Report
(July 2018)

- **Fire/EMS Run Data:** Dispatch Log information for June 2018; Prepared summary overview of data.
- **Fire Department:** Continued work with Command Staff on updating SOPs, personnel checklists and examination of any equipment needs. Examining with the Fire Chief necessary equipment for the new fire apparatus
- **BWC/Greater Hamilton Safety Council:** Began obtaining data for the required reporting covering the first six months of operation. To be completed and filed by July 15, 2018.

- **Baseball Field:** Provided follow up on new baseball field backstop- essentially completed except for wing overhead parts that were defective. Waiting on replacement parts and final installation by the contractor.
- **Nuisance Properties:** Worked on numerous properties in Alamo Heights, Millville Avenue Gene Avenue and Stahlheber Road. Nuisance at 2020 Stahlheber was eliminated.
- **Township 2018 Road Program:** Coordinated documents and final contracts regarding the Township's program. Inquired about the Gene Avenue estimate and work.
- **Outside Legal Counsel:** Provided follow up with Frost Brown & Todd (Unfair Labor Practice). Case was dismissed in the Township's favor. Work continuing on issues before the State Personnel Board of Review.
- **Records and Records Commission:** Have been boxing older records as the Township file storage is at capacity. Still looking for a longer-term solution.
- **Property and Liability Insurance:** Prepared information and documents for credits and for estimates in determining rates for liability and property insurance through OTARMA. Final recommendation will occur in July or August for the Board to decide.
- **Part Time Hiring Process:** Worked with staff to hire part time employees for Road and Cemetery operations.
- **Board, Financial Reports and Payroll Reports (ongoing):** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals. Worked with Ms. Prickett on payroll issues and time sheets for staff.
- **Heath Insurance Renewal:** Followed up with the Township Broker, Wichert Insurance Agency, and Anthem Blue Cross Blue Shield to make a coverage transition by July 1, 2018.
- **Park Committee and Kids Fest:** Held meetings with the Park Committee, sought sponsorships for Kids Fest and worked the Kids Fest event June 23, 2018. Successfully serve approximately 220 kids.
- **State Agencies:** Worked on reports for various State Government agencies regarding accident history, benefits and drug/alcohol testing.
- **Open Burning Issues:** Fielded many complaints regarding illegal open burning. Provided information fliers to residents. Contacting Prosecutor to determine if the Township can charge for multiple runs to improper open burning.

Personnel Actions and Other Items of Note

Appointment of new personnel and Personnel actions:

Fire Department:

None Reported.

Road Department and Cemetery:

Hiring Full Time Road Department: Darrell Perkins 2161 Pierson Road Oxford, Ohio 45056 as a Public Works Worker IV at \$17.00 per hour. (Probation period 1 year) Effective July 23, 2018.

Other General Actions Non-Personnel Related: (Still in Progress)

Ongoing: Studying ways to secure records properly and find space as the Township storage is limited at this time. Also, still have to finish new formatting of approved Records Retention Schedule to be presented to the state. Older files have been placed in file cardboard storage boxes. (Still working on these issues). Records storage is a problem as space is very limited.

Admin Security and Protection of Records: This issue needs to be addressed as soon as the budget will allow. Proposals have been sought in February. Waiting on possible alternatives.

For the Fire Department: No change.... Pumper/Tanker order was placed with Sutphen. Financing documents have been initiated and waiting on final approval. Delivery now anticipated for late summer

Strategic Planning Session: A working meeting is recommended to assess the direction of the Township and priorities as schedule changes, costs, and settlements of new revenue have been received. This would include discussion of the adjustments made to the 2018 Road Program and projections for the future.

Of Note- Budget Information for June 30, 2018

Cash Balance as of June 30, 2018: \$1,622,292.66

- 1) Total Expenditures all funds for June 2018: \$136,699.59 / Revenue: \$71,713.60**
- 2) Total General Fund cash on hand June 2018: \$458,379.33 (28.55%) of Total funds**
- 3) Total Fire/EMS Fund cash on hand June 2018: \$499,234.79 (30.77%) of Total funds**
- 4) Monthly Revenue and Expenditure Reports by fund are attached to this report.**

History of Cash Balances

Fiscal Year 2014

Jan-Cash Balance: \$1,380,611.21
 Feb-Cash Balance: \$ 1,331,175.05
 Mar-Cash Balance: \$1,259,054.92
 April-Cash Balance: \$1,546,929.78
 May-Cash Balance: \$1,524,373.14
 June-Cash Balance: \$1,506,977.71
 July-Cash Balance: \$1,517,738.15
 Aug-Cash Balance: \$1,286,101.15
 Sept-Cash Balance: \$1,533,842.91
 Oct- Cash Balance: \$1,444,676.89
 Nov- Cash Balance: \$1,384,569.72
 Dec-Cash Balance: \$1,324,682.90

Fiscal Year 2015

Jan: \$1,148,374.71
 Feb: \$1,158,413.75
 Mar: \$1,551,667.37
 Apr: \$1,458,584.04
 May: \$1,477,662.73
 June: \$1,393,267.44
 July: \$1,332,264.37
 Aug: \$1,125,949.35
 Sept: \$1,449,880.79
 Oct: \$1,362,945.99
 Nov: \$1,194,472.00
 Dec: \$1,093,559.61

Fiscal Year 2016

Jan- Cash Balance: \$1,086,880.70
 Feb- Cash Balance: \$ 975,051.11
 Mar- Cash Balance: \$ 929,271.02
 Apr- Cash Balance: \$1,259,751.18
 May- Cash Balance: \$1,256,517.69
 June- Cash Balance: \$1,231,659.27
 July- Cash Balance: \$1,136,203.94
 Aug- Cash Balance: \$1,088,071.02
 Sept- Cash Balance: \$1,231,337.97
 Oct- Cash Balance: \$1,199,176.98
 Nov- Cash Balance: \$1,083,268.01
 Dec- Cash Balance: \$1,046,996.51

Fiscal Year 2017

Jan: \$ 888,346.09
 Feb: \$ 902,459.77
 Mar: \$ 900,176.59
 Apr: \$1,471,639.15
 May: \$1,413,018.92
 June: \$1,359,085.19
 July: \$1,321,950.79
 Aug: \$1,274,996.15
 Sept: \$1,646,935.23
 Oct: \$1,511,096.61
 Nov: \$1,286,649.51
 Dec: \$1,243,274.81

Fiscal Year 2018

Jan- Cash Balance: \$1,163,186.72
 Feb- Cash Balance: \$1,073,432.10
 Mar- Cash Balance: \$1,074,034.55
 Apr- Cash Balance: \$1,716,834.06
 May- Cash Balance: \$1,692,832.17
 June- Cash Balance: \$1,622,292.66

General Notes: The Fiscal Officer and Administrator are very concerned about the ongoing significant negative impact of property devaluations and state cuts have had on the budget/revenues as discussed in previous Board briefings and reports. Plans are underway to make any necessary adjustments for fire operations until levy revenues are received the first half of 2017. Other areas such as road related issues and General Fund problems continue to exist and will need attention as previously discussed. The Tax Budget filed in July 2016 had some significant reductions. Tax revenue is not rebounding and consideration of an operating levy or other related levy in 2017 is critical to the Township well-being.

January 2017: Although expenses were held to essential items in 2016 and the total expenditures for 2016 were below 2015 expenditures showing a reduction of \$52,554.69, the General Fund revenues continue to

shrink. The Township cannot continue to provide existing service levels through the General Fund as revenues continue to decrease.

July 2017: The Township has not fully recovered from the State of Ohio cuts in revenue to the Township as well as the decrease property values. AS the lower valuation impacted the tax base, the overall budget and specifically the General Fund has decreased below 2015 levels. Projections for 2018 are slightly better but still below levels prior to 2015. To account for these shortages when faced with increasing costs, staff has been limited and no new maintenance projects have been undertaken in all areas- only absolutely necessary repairs.

September 2017: Questions arise about the Local Government allocation of the General Fund which has been shrinking over time. In 2007 Hanover Township's allocation was \$278,971.00; in 2017 the amount certified by the County Budget Commission is \$128,166.50 or a 54.1% decrease over this period.

December 2017: With the approval of the General Operating Levy, an additional \$368,262.00 is anticipated per year received in Fiscal Years 2018 through 2022 which will ease the strain on the General Fund. Identified projects needing attention over the 5-year period totals over \$1,890,560.00 with total expected revenue of \$1,841,310.00.

April 2018: Settlement from the County Auditor received second week of April. 2018 Road Program may need adjustment. CD Funding cleared for the sink hole problem on Amarillo Drive.

Mr. Henry noted the revenue and expenditure reports were not in the meeting packets and he would distribute these to the Board. Mr. Henry noted that overall the funds were tracking relatively normally.

Old Business

June 2018 Fire/EMS Run Data Summary: Mr. Henry provided the run data summary for the month of June and noted the average response time was 8.53 minutes. The busiest day for runs was Saturdays and first shift was the busiest shift.

Nuisances: Update/Stahlheber Road/Boyle Road/Laredo: Mr. Henry gave a verbal report to the Board. He reported that clean-up efforts at 2020 Stahlheber Road had been completed with JunkKing having removed items and the property mowed.

Mr. Henry also reported that he and two deputies were on site at 620 Boyle earlier that day as members of the Road Department mowed the property. During the mowing an opening in the ground (possibly a sanitary sewer) was discovered and covered with plywood. This issue was reported to the County Health Department, but the Health Department has not yet responded.. Mr. Henry also reported that JunkKing had cleaned up the property at 1836 Laredo and the owner had mowed the property.

Shady Nook Notification/Determination to Proceed as a Nuisance/Resolution No. 41-18: Mr. Henry reported that the property owner, Ms. Ommert, was supposed to appear at the Board meeting that evening but had fallen earlier sustaining injuries and was not able to attend. Mr. Henry referred the Trustees to a copy of the property appraisal report which indicated that the building was uninhabitable and should be condemned. Mr. Henry also reported that he had spoken to Ms. Ommert's attorney twice, including once earlier that day, and had informed the attorney that CDBG funds could be made available to assist Ms. Ommert with the costs of

demolishing the building on the property if approved by the County. Mr. Henry explained that Resolution No. 41-18 was the enabling legislation to declare the property a nuisance and to order the property owner to demolish said structure. Mr. Henry recommended passage of the Resolution and staying the execution of the order to demolish said structure until Ms. Ommert and her attorney appear at the next meeting to offer any related information.. After some discussion, Mr. Buddo made a **motion** to adopt Resolution No. 41-18 and stay the execution of the order to demolish the structure within 60 days of passage of this resolution until after the August 8, 2018 Township Board meeting, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Resolution No. 41-18

Determination That Blighting Conditions Exist Constituting Unsafe Conditions and Creating a Nuisance As Set Forth in Ohio Revised Code Sections 505.86 and 505.87

Whereas, Hanover Township has received numerous complaints about the condition of the property located at 897 Millville Oxford Road Hamilton, Ohio 45013 parcel #B101002000045 in Hanover Township Hamilton, Ohio 45013; and

Whereas, the property listed above is vacant and is negatively impacting the surrounding area, creating a blighting influence and unsafe conditions consisting of a dilapidated structure and noxious weeds/high grass; and

Whereas, Hanover Township has sent letters in 2014 and 2015 the last of which was by certified mail to the owner of record and received an acceptance response; and

Whereas, a hearing was held on June 10, 2015 and evidence was presented by the Township Administrator as to the condition of the referenced property; and

Whereas, the owner Ms. Cheryl Ommert has requested a delay in the recommended action to allow for "fixing up" the property over the summer,

Whereas, despite numerous representations by Ms. Ommert to fix up or sell the referenced property nothing has happened, and the Township has not been notified.

Be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio

Section I. That a finding is made that the property located at 897 Millville Oxford Road Hamilton, Ohio 45013 Parcel #B1010029000045 is in such a condition as to be declared as a nuisance in that the property is a blighting influence as the structure is in dilapidated condition, the structure is unsightly, is an attractive nuisance as the structure is unsafe, and has noxious weeds/high grass detrimental to the health, safety and general welfare of the community in violation of Sections 505.86 and Sections 505.87 of the Ohio Revised Code and hereby order the property owner to demolish said structure within 60 days of the date of this resolution.

Section II. That the matter will be reviewed for final consideration at the July 11, 2018 Board of Trustees meeting at which time if the owner of record has taken no steps to comply, the Township will take legal action to have the structure removed and the property cleaned up, the cost of which will be placed on the property as a tax lien.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 11th day of July 11, 2018.

Board of Trustees

Vote

Attest and Authentication:

Douglas L. Johnson

Larry Miller

Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

Update – Baseball Field Backstop Replacement: Mr. Henry reported that missing parts which had delayed installation of the new baseball field backstop had arrived and the project was to be completed by the end of the week.

Gene Avenue Culvert Repair/BCEO Estimate/Direction: Mr. Henry reported the Township received notification that the estimated cost for this project is \$100,685.31. Mr. Henry explained that the Township must notify the County whether it wants to proceed. As the amount far exceeded cost projections and the Township cannot afford to undertake the project at this time, Mr. Buddo made a **motion** to delay the project until FY2019, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Reminder – Butler County Township Association Dinner Here Tomorrow: Mr. Henry reported that Energy Alliance was sponsoring the dinner and that Hanover Winery representatives would be present to offer wine tastings. Also, approximately thirty 4-H Club scholarship recipients would be in attendance.

Kids Fest 2018 – 220 Kids Served/Thanks to Sponsors and Volunteers: Mr. Henry provided the following summary report:

Eleventh Annual Kids Fest- A Great Success

Hanover Township hosted the eleventh annual Kids Fest event on Saturday June 23, 2018 in the Hanover Township Memorial Park. Over 225 kids, ages two through fourteen, participated in a variety of free activities over a three-hour period presented by First Millville Baptist Church, Freedom Baptist Church, Hanover Ladies Industrial Band, Butler County Sheriff's Office, Metro Parks of Butler County, Hanover Township Fire and EMS and Hanover Township Trustees. Lane Library had an interactive display and bookmobile in which over 150 kids visited the bookmobile. Other key activities included Fitness for Fun races presented by Reffitt's Garage and Towing, Treasure Hunt sponsored by Butler Rural Electric Cooperative and face painting-balloon art presented by the Board of Trustees. Parents of participating kids also joined the fun by entering the pie eating contest and fitness for fun races.

See attached page for additional sponsors and in-kind supporters.

***Kids Fest
June 23, 2018***

***MAJOR EVENT SPONSOR
Stony Run Enterprises***

***FITNESS FOR FUN RACE SPONSOR
Reffitt's Garage and Towing***

***FOOD BOOTH SPONSOR AND SNO CONES
First Millville Baptist Church***

***TREASURE HUNT SPONSOR
Butler Rural Electric Cooperative***

***Contributing Sponsors
Hanover Township Board of Trustees
Rice Auto Body
Ladies Industrial Band
Bruce E. Henry
Julie Prickett
Bob Krieger
Freedom Baptist Church***

***IN KIND SERVICES
Hanover Township Park Committee Members
Hanover Township Fire Department
Hanover Township Road Department
Butler County Sheriff's Office
Isaac Walton League
Lane Library Book Mobile
MetroParks Butler County***

Mr. Henry noted that the Township sold soft drinks and chips and gave food items at no charge (donations accepted.) The Township realized a net profit of \$368. Mr. Buddo noted that a member of the public gave the Township a \$75 donation at the event.

Other Old Business: There was no other Old Business.

New Business:

Resolution No. 38-18 – Approve 2019 Tax Budget/Submit to County Budget Commission: Mr. Henry explained that Resolution No. 38-18 was the enabling legislation to approve the 2019 Tax Budget which had been reviewed during the Public Hearing held prior to the Board meeting.

After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 38-18, which was seconded by Mr. Buddo. Upon roll call, all three Trustees voted yes.

Resolution No. 38-18

Approving the Tax Budget for Hanover Township for Fiscal Year 2019 and Authorizing the Submission of the Budget to the County Auditor and Budget Commission

Whereas, the Fiscal Officer prepared the Fiscal Year 2019 Tax Budget, the main components of which were summarily reviewed during public meetings held on June 13, 2018 and Public Hearing held July 11, 2018 at 5:45 PM as advertised; and

Whereas, revenue and expenditure projections were based upon analysis of the last few years and adjusted for special circumstances identified in the current fiscal year (such as economic factors, grants, debt retirement, property evaluations and other reimbursements); and

Whereas, the actual 2019 budget and appropriations will not be adopted until the first quarter of 2019; and

Whereas, Ohio Revised Code requirements mandate the submission of the 2019 Tax Budget to the County Auditor by July 15, 2018,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the 2019 Tax Budget totaling \$3,547,600.93 includes Debt Service of \$139,690.00), as attached and presented by the Fiscal Officer, is hereby adopted and authorized for submission to the Butler County Auditor in accordance with requirements of the Ohio Revised Code. The Fiscal Officer is hereby requested to deliver said Tax Budget to the County Auditor as soon as practicable but no later than July 15, 2018.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 11th day of July 2018.

Board of Trustees

Vote

Attest and Authentication:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

Motion – Approve Application for F-4 Permit/Wine Tasting August 25, 2018: Mr. Henry explained that the Hanover Township special event entitled "Cool Cars, Fine Wine and Good Music" was scheduled for August 25, 2018 in Hanover Park. Mr. Henry noted that the Park Committee was working on logistical details and seeking sponsorships and donations. Part of the

logistics includes obtaining an F-4 Permit from the Ohio Department of Liquor Control for wine sales during the event. For a one-day event such as the Township's the fee is \$60.00. Forms must be completed by the Township, including having Sheriff Jones sign off on the application. After some discussion, Mr. Miller made a **motion** to authorize the Township Administrator to prepare and execute all documents related to obtaining an F-4 Permit from the Ohio Department of Liquor Control for the referenced August 25th event and approve payment of the required application fee. Mr. Buddo seconded the motion. After discussion, a roll call vote was taken, and all three Trustees voted yes.

Zoning – Request for Variance 1430 Morman Road (landscaping business): Mr. Henry referred the Board to a Notice of Public Hearing issued by the County Board of Zoning Appeals regarding a request for a variance. Mr. Henry noted that this property had been discussed at a previous Board meeting. Mr. Henry also reported that Jim Fox had found records indicating that the County had previously authorized this use at this property and that County Building and Zoning would be recommending approval of the variance. Mr. Henry noted that there was no action needed from the Board. John Russo, 1430 Morman Road, introduced himself as the new property owner. He explained he primarily operates as a general contractor and that there would be minimal activity and traffic at this property.

Millville Cemetery – Donation in Memory/Thanks for Good Work: Mr. Henry referred the Trustees to a thank you note from Pat and Mary Massarelli which accompanied a \$100 donation in memory of Wanda and Nicoli Massarelli.

Bureau of Workers' Compensation/Premium Rebate of \$17,000: Mr. Henry explained that the Ohio Bureau of Workers' Compensation recently determined that premium collections and return on investments for BWC accounts had exceeded expectations and need. As part of its commitment to policy holders, the agency periodically sends rebates, refunds or reduced premiums. Recently the Township received a check for \$17,000.00 as a rebate. This amount will be distributed among the funds from which the various portions of the Township premium were paid. Mr. Henry further explained that for audit purposes and tracking, a motion would be in order to accept said rebate. After some discussion, Mr. Buddo made a **motion** to accept the funds and track them properly for audit purposes. Mr. Miller seconded the motion. After discussion, a roll call vote was taken, and all three Trustees voted yes.

Resolution No. 42-18 Amend Certificate of Estimated Resources for 2018: Mr. Henry explained this resolution was needed to amend the 2018 Certificate of Resources to reflect receipt of the BWC premium rebate check. After some discussion, Mr. Buddo made a **motion** to adopt Resolution No. 42-18, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Resolution No. 42-18

**Amending the Certificate of Resources for Hanover Township and Adjusting Permanent Appropriations for the Balance of Fiscal Year 2018
To Reflect Additional Unanticipated Revenue for the General Fund**

Whereas, the Fiscal Officer and Township Administrator reported on recent revenue adjustments as the result of unanticipated revenue derived from a rebate/refund received from the Ohio Bureau of Workers Compensation; and

Whereas, the Fiscal Officers recommends acknowledgement of the foregoing and amending the Revenue and Appropriation documents as well as establish the necessary accounting structure to accurately reflect the acceptance and expenditure of these unanticipated funds totaling \$17,000.00; and

Whereas, the Board of Trustees concurs with the recommendation of the Fiscal Officer.

Be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio

Section I. That to promote sound and efficient fiscal operations for the Township, the Certificate of Estimated Resources and Permanent Appropriations for Fiscal Year 2018 are hereby amended subject to the County Budget Commission approval reflecting the receipt of additional revenue for \$17,000.00 to be spread among various funds and appropriating said amount to fund to the funds identified from which original payments were made.

Section II. That the Fiscal Officer is authorized to take all necessary steps to implement said 2018 Revenue and Expenditure adjustments for the Permanent Appropriations and make payments accordingly.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 11th of July 2018.

Board of Trustees

Vote

Attest and Authenticate:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

Fire Department Equipment – Possible Motion: Mr. Henry explained that equipment would be needed to outfit the new Fire Department truck which would be coming on line later this year. Quotes for the needed equipment were received from Vogelpohl (slightly under \$25,000 total) and Heritage Fire Equipment (slightly over \$25,000.) Mr. Henry noted that a formal bid process was not required and requested authorization to proceed with Vogelpohl. After some discussion, Mr. Miller made a **motion** to authorize the Administrator and the Fire Chief to negotiate with Vogelpohl to purchase the necessary equipment for the fire truck for an amount not to exceed \$25,000. Mr. Buddo seconded the motion. After discussion, a roll call vote was taken, and all three Trustees voted yes.

Other New Business

Under Other New Business, Mr. Henry asked the Trustees to note miscellaneous correspondence and general information in their meeting packets which included: Butler County Building Permit

Report for June 2018; an Ohio Township Association legislative update; Open burning information from the Ohio EPA for the Board; and a copy of a resident's request for a stop sign at Boyle Road and San Angelo. Mr. Henry noted he received notification today that the request was denied as the location did not meet the warrants for a stop sign.

Also under Other New Business, Robert Philpot, 1761 Hamilton-Richmond Road, requested to be heard by the Board as he had arrived late and missed the Citizens Participation portion of the meeting. Mr. Philpot explained he was concerned about the removal of trees for the ODOT road widening project taking place where he lives. Mr. Philpot asked if anything could be done to restore the trees. The Board was sympathetic but explained there was nothing it could do in this situation. Mr. Henry explained that ODOT and the City of Hamilton perform this work. The Township has no control over how the work is performed nor does it receive any prior notification from these entities when work is to be performed. Mr. Henry also explained that the City of Hamilton owns the power lines and it is permitted to cut the trees.

There being no further action or matters to consider, adjournment was in order.

Motion to Adjourn: Mr. Johnson moved, seconded by Mr. Buddo, to adjourn the Board of Trustees meeting. Upon roll call, both Trustees voted yes.

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Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Douglas L. Johnson, President:

Larry Miller, Trustee:

Jeff Buddo, Trustee:

Date: 8-8-2018

Verified by: *Greg Sullivan, Fiscal Officer:*